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Subject: PABIODIV: TNC Jobs  
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Forwarded from The Nature Conservancy:

The Nature Conservancy in Pennsylvania is currently accepting applications for the position of Administrative Assistant, to be located in our Harrisburg Office. We have also re-initiated the search for an unpaid Aquatic Ecology Intern for the PA Science Office in Middletown. For more information on these positions, please visit our careers website at <http://nature.org/careers/>.

Administrative Assistant - Turn your values into actions.

The Nature Conservancy seeks highly organized professional to join our Harrisburg Office. Responsibilities include providing administrative support to busy team of government relations & conservation staff, as well as office & front desk management. Ideal candidate will have excellent communication & time management skills and be goal-oriented team player. Proficiency in MS Office and 2 years administrative experience required.

To apply, send resume with cover letter including salary requirements, to Job HAA at [pacareers@tnc.org](mailto:pacareers@tnc.org) or to The Nature Conservancy, 500 E. Ridge Pike, Suite 500, Conshohocken, PA 19428. EOE. Visit us at [nature.org](http://nature.org).

Aquatic Ecology Intern, Unpaid

The Nature Conservancy's Pennsylvania Heritage Program in Middletown seeks an Aquatic Ecology Intern to assist them with development of an aquatic community classification for the Commonwealth of Pennsylvania. This will include field surveys of streams, laboratory identification of specimens, data acquisition, data transcription and entry into project database, data analysis, GIS mapping, and report writing. Secondary responsibilities will be assisting other staff scientists with the collection of these data by means of field survey. Surveys may require long periods of fieldwork and extensive travel throughout the state. This unpaid internship opportunity is geared toward providing work experience in the field of aquatic ecology. Exact start/end dates and schedule are negotiable. To apply, send resume with cover letter including salary requirements, to [c-mwalsh@state.pa.us](mailto:c-mwalsh@state.pa.us). EOE. Visit us at <http://nature.org>.

Kristian Smith, Operations Specialist

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A public-private partnership to conserve biodiversity statewide

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The Pennsylvania Biodiversity Listserve is intended to promote discussion of biodiversity issues in the state. It is moderated by the Pennsylvania Biodiversity Partnership (PBP) following guidelines posted at <http://www.pabiodiversity.org/listserve.html>. The opinions expressed in messages are those of the authors and NOT the PBP. To unsubscribe, send the message UNSUBSCRIBE PABIODIV to [majordomo@webmail.upb.pitt.edu](mailto:majordomo@webmail.upb.pitt.edu).