

Date: Mon, 27 Jan 2003 12:29:09 -0400
From: "Lisa Daly" <ldaly@pawatersheds.org>
To: <pabiodiv@webmail.upb.pitt.edu>
Subject: PABIODIV: Job Announcement - Executive Director, PA Organization for Watersheds & Rivers

Executive Director - The Pennsylvania Organization for Watersheds and Rivers (POWR) is seeking a full-time Executive Director. Office is located in downtown Harrisburg, PA. POWR is dedicated to the protection, sound management and enhancement of the Commonwealth's rivers and watersheds and to the empowerment of local organizations with the same commitment. The successful applicant will bring enthusiasm and experience to this growing organization. He/She will report to the organization's Board of Directors, be responsible for employee management and supervision, possess strong leadership and communications skills, have proven fund-raising ability in major donor work and membership development, a sound knowledge of public policy affecting the health of Pennsylvania's rivers and watersheds, and a working understanding of the functions surrounding regional and statewide environmental groups. Knowledge of issues regarding fisheries and forest management is desirable.

Requirements:

- 1) Organizational Skills - Applicant should have five or more years experience in a leadership role with a nonprofit organization as well as experience with nonprofit boards, volunteers and grassroots organizations.
- 2) Fund-raising Skills - Applicant must have a demonstrated ability to raise funds from agencies, foundations, individuals and businesses. Experience with special events, conferences and direct mail solicitation is preferred. *Perseverance in developing contacts in the new State administration will be vital.
- 3) Advocacy Skills - Applicant should display a background in public policy work with a specific knowledge of PA regulatory and legislative process desirable.
- 4) Communications Skills - Strong written and verbal skills are required with the ability to speak to and motivate groups of people. Experience with media relations, developing newsletters, brochures and action alerts is necessary, as well as a general knowledge of computers including ability to use at least one commonly available word processing program and an electronic messaging system.
- 5) Management Skills: Applicant must have the ability to meet multiple deadlines, oversee diverse day to day operations and file timely reports. Supervising a staff of 4-6 project leaders and office support personnel will be required. The Board seeks someone who demonstrates vision, courage, patience and the ability to provide diligent external and internal leadership.

Applicants must possess a valid drivers license, have access to an automobile and participate in "on the river" activities. A minimum of a bachelor's degree in a natural science or related field is required; an advanced degree is desired. Salary is commensurate with experience. A full benefits package is available; including two weeks paid vacation during the first two years with increases based upon years of service. Interested applicants should send letter of interest, along with salary requirements, and resume to: R. John Dawes, President, POWR, RD#1, Box 152, Alexandria, PA 16611. No phone calls, please. Applications will be accepted until February 28, 2003. The job description is also available on the Web at www.pawatersheds.org.

The Pennsylvania Biodiversity Listserve encourages open discussion about biodiversity issues in the state. It is hosted by the Allegheny Institute of Natural History, University of Pittsburgh-Bradford and is moderated by the Pennsylvania Biodiversity Partnership. The opinions expressed in messages are those of the authors and NOT the Pennsylvania Biodiversity Partnership.